



**J.M.PATEL ARTS, COMMERCE & SCIENCE COLLEGE**  
**BHANDARA-441 904**


**INTERNAL QUALITY ASSURANCE CELL (IQAC)**


**Minutes of the Meeting held on Monday, 2<sup>nd</sup> July 2018**


**Members :**


Dr. Pradeep Meshram 

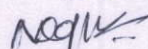
Dr. S. W. Dafare 


Dr. Anand Muley 

Dr. Umesh Bansod 

Dr. Aparna Yadav 

Dr. Padmavathi Rao 

Dr. Veena Mahajan 

Shri Mahendra Nimbarte 

**The following points were discussed in the meeting :**

- 1) The minutes of the previous meeting were read and confirmed unanimously .
- 2) The Academic Calendar for the session 2018-19 was discussed and the same was prepared .
- 3) It was decided to prepare a draft of the procedure & policy for the utilization and maintenance of physical & academic facilities in the college and place it before the IQAC in its next meeting. A committee comprising of Dr. Karthik Panicker, Dr. S.W. Dafare, Dr. Anand Muley and Dr. Umesh Bansod was entrusted the task of preparing the draft.
- 4) Preparation for NAAC Peer Team Visit were discussed and finalized with some important suggestions by the members.
- 5) Dr. Karthik Panicker presented before the IQAC Members the draft of the MoU prepared for signing with two NGOs – Men Against Violence and Abuse (MAVA), Mumbai and *Ek Swapna*, *Ek Asha*, Bhandara, for organizing different programmes and opportunities of internship for students.
- 6) Dr. S.W. Dafare suggested that the college should further increase the solar power generation capacity in the college which was supported by all. Principal Dr Vikas Dhomne said that he would immediately call for the quotation.



7) It was resolved to organize Two day Faculty Development Programme for Teaching and Non-Teaching staff members as IQAC initiative in September/October 2018. The committees for the same were discussed and finalized.

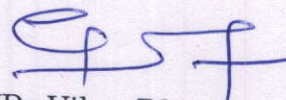
8) The meeting concluded with vote-of-thanks to the chair.



(Dr. Karthik Panicker)  
IQAC Co-ordinator

**Co-ordinator, IQAC**

J M Patel College, Bhandara-441904



(Dr. Vikas Dhomne)

Principal & Chairperson, IQAC  
J.M.Patel College, Bhandara

**Principal**

**J.M.Patel College  
Bhandara**



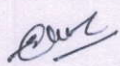

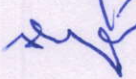

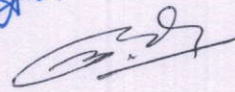
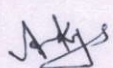
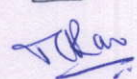
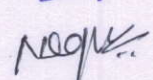
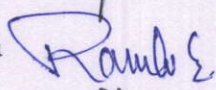
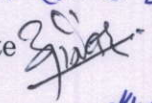
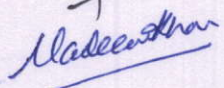


**J.M.PATEL ARTS, COMMERCE & SCIENCE COLLEGE**  
**BHANDARA-441 904**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Minutes of the meeting held on Wednesday, 12<sup>th</sup> September 2018 at 1.00 p.m.**

The following Members were present for the Meeting:

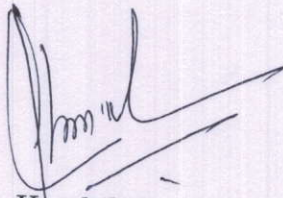
Dr. S. R. Sharma   
Dr. Pradeep Meshram   
Dr. S. W. Dafare   
Dr. Anand Muley   
Dr. Umesh Bansod   
Dr. Aparna Yadav   
Dr. Padmavathi Rao   
Dr. Veena Mahajan   
Shri Rambilas Sarda   
Shri Mahendra Nimbarte   
Shri Nadeem Khan 

**The following points were discussed in the meeting:**

- 1) The minutes of the previous meeting were read and confirmed unanimously .
- 2) The members reviewed the preparations of the college NAAC peer Team Visit .
- 3) Dr. Karthik Panicker apprised the members that the NAAC Peer Team could visit the College any day now. The members took stock of Departmental presentations and gave final finishing touches to the PPTs of the Star Departments.
- 4) Dr. Karthik Panicker informed the Members that after talks with Titans Learning Pvt. Ltd, it has been decided to have the Faculty Development Programme on 5<sup>th</sup> & 6<sup>th</sup> October 2018. It would focus on Total Quality Teaching. On the second day, a combined session on Teamwork has been organized for the Teaching and Non-Teaching Staff. The committees for the smooth conduct of the FDP were formed and briefed about their allotted responsibilities.



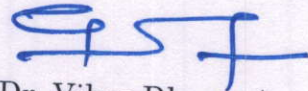
- 5) It was unanimously decided to co-opt into the IQAC Shri Arun Tighare, Head Clerk, as Senior Administrator and Gaurav Jagdish Khedikar, a student of B.A.Part II, as the Student Representative.
- 6) IQAC Co-ordinator Dr. Karthik Panicker informed the members that organizations like Vidarbha Industries Association, Raman Science Center, Nagpur, Vigyan Bharti Mandal, Lemon School of Entrepreneurship & Venture Catalyst have come together to support the Incubation and Innovation hub under NAVIN Project at Raman Science Center, Nagpur. **Two Research Projects** have been prepared by the students of the college under the mentorship of the Teachers. The IQAC considered the proposals and forwarded it for the NAVIN Project.
- 7) The meeting concluded with the thanks to the chair.



(Dr. Karthik Panicker)  
IQAC Co-ordinator

**Co-ordinator, IQAC**

J. M. Patel College, Bhandara-441904



(Dr. Vikas Dhomne)  
Principal & Chairperson, IQAC  
J. M. Patel College, Bhandara

**Principal**  
**J.M.Patel College**  
**Bhandara**





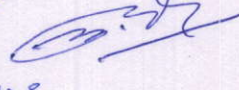

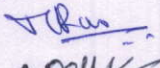
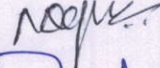

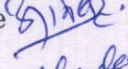
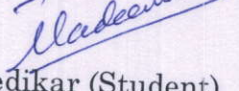
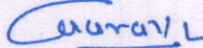


**J.M.PATEL ARTS, COMMERCE & SCIENCE COLLEGE**  
**BHANDARA-441 904**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

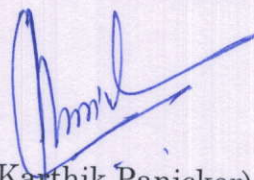
**Minutes of the meeting held on Wednesday, 10<sup>th</sup> October 2018 at 1.00 p.m.**

The following Members were present for the Meeting:

Dr. S. R. Sharma   
Dr. Pradeep Meshram   
Dr. S. W. Dafare   
Dr. Anand Muley   
Dr. Umesh Bansod   
Dr. Aparna Yadav   
Dr. Padmavathi Rao   
Dr. Veena Mahajan   
Shri Rambilas Sarda   
Shri Mahendra Nimbarte   
Shri Nadeem Khan   
Shri Gaurav Jagdish Khedikar (Student) 

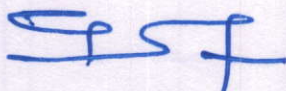
**The following points were discussed in the meeting:**

- 1) The minutes of the previous meeting were read and confirmed unanimously.
- 2) Principal Dr. Vikas Dhomne informed the Members that the NAAC Peer Team would be visiting the College for the 3<sup>rd</sup> Cycle accreditation on 16-17 October 2018.
- 3) Dr. Karthik Panicker apprised the members about the Schedule of the visit and the meetings with various stake-holders.
- 4) It was decided to call a meeting of the Staff on 11<sup>th</sup> October 2018 for better co-ordination among the staff and the different stake-holders to be invited for the meeting with the Peer Team.
- 6) The meeting concluded with the thanks to the chair.

  
(Dr. Karthik Panicker)  
IQAC Co-ordinator

**Co-ordinator, IQAC**

J.M. Patel College, Bhandara-441904

  
(Dr. Vikas Dhomne)  
Principal & Chairperson, IQAC  
J. M. Patel College, Bhandara

**CHAIRPERSON**

**IQAC**

J.M. Patel College, Bhandara-441904






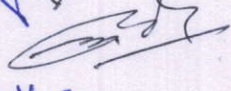


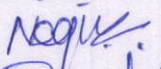
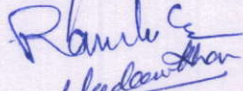
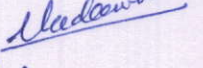



**J.M.PATEL ARTS, COMMERCE & SCIENCE COLLEGE**  
**BHANDARA-441 904**

**INTERNAL QUALITY ASSURANCE CELL ( IQAC)**

**Minutes of the meeting held on Monday, 7th January 2019**

**Members Present:**

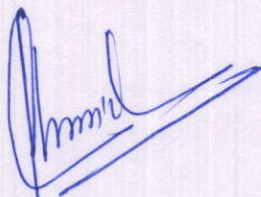
Dr. S. R. Sharma   
Dr. Pradeep Meshram   
Dr. S. W. Dafare   
Dr. Umesh Bansod   
Dr. AparnaYadav   
Dr. Padmavathi Rao   
Dr. Veena Mahajan   
Shri Rambilas Sarda   
Shri Nadeem Khan   
Shri Arun Tighare 

**The following points were discussed in the meeting :**

- 1) The minutes of the previous meeting were read and confirmed unanimously.
- 2) The members discussed the unsatisfactory performance of the college in the 3<sup>rd</sup> Cycle. The areas where the college did not do well were identified and it was decided to work on those aspects. The new AQAR format was also given to the Members by the IQAC Co-ordinator.
- 3) It was discussed and decided to host Bhabha Atomic Research Centre's Two-day Exhibition and Seminar in the college. The committees for the preparations for the same were discussed and finalized.
- 4) The Draft of the Procedures & Policy for the Utilization and Maintenance of Physical & Academic facilities in the college was placed before the IQAC. The suggestions of the Members were incorporated in it and approved for adoption.
- 5) It was decided to constitute the Parent-Teacher Association of the College for better interaction with the Parents.
- 6) CAS proposals of Dr. AparnaYadav , Dr. Padmavathi Rao, Dr. Veena Mahajan (Assistant Professors-7000 AGP ) were verified and considered by the members and the same were recommended for the further process. The concerned teachers recused themselves from the process.



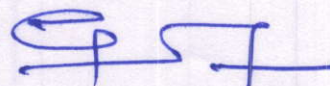
- 7) It was unanimously decided to start that Student Research Projects for funding from the college administration.
- 8) It was unanimously decided to start the Innovation and Incubation Cell in the College.
- 9) Dr. Pradeep Meshram suggested that the College should frame its policy regarding Financial Assistance/Incentive to Teachers for attending Seminars/Conferences. It was supported by all present. It was decided that Dr. Karthik Panicker, Dr. P.K.Meshram and Dr. Anand Muley will prepare a Draft of the Policy and place it before the IQAC
- 10) Dr. Pradeep Meshram informed the IQAC about the proposal of MAVA, MUMBAI, to organize a Two days Film Festival 'Samabhav' on Gender Issues on 11-12 February 2019. Dr.Pradeep Meshram and Dr. Karthik Panicker were authorized by the IQAC to take the proposal forward and organize it. It was also decided to invite the students and staff of other nearby colleges to be a part of it.
- 11) The meeting concluded with the thanks to the chair.



(Dr. Karthik Panicker)  
IQAC Co-ordinator

**Co-ordinator, IQAC**

J.M. Patel College, Bhandara-441904



(Dr. Vikas Dhomne)

Principal & Chairperson, IQAC  
J.M. Patel College, Bhandara

**CHAIRPERSON**

**IQAC**

J.M. Patel College, Bhandara-441904







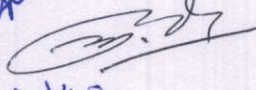
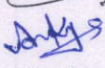
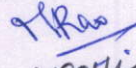
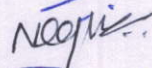
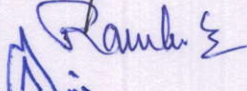
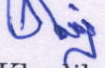
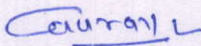


**J.M.PATEL ARTS, COMMERCE & SCIENCE COLLEGE**  
**BHANDARA-441 904**

**INTERNAL QUALITY ASSURANCE CELL ( IQAC)**

**Minutes of the meeting held on Friday, 1<sup>st</sup> March 2019**

**Members Present :**

Dr. S. R. Sharma   
Dr. Pradeep Meshram   
Dr. S. W. Dafare   
Dr. Anand Muley   
Dr. Umesh Bansod   
Dr. AparnaYadav   
Dr. Padmavathi Rao   
Dr. Veena Mahajan   
Shri Rambilas Sarda   
Shri Arun Tighare   
Shri Gaurav Jagdish Khedikar 

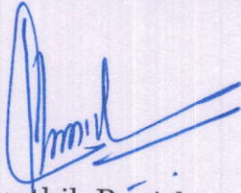
**The following points were discussed in the meeting :**

- 1) The minutes of the previous meeting were read and confirmed unanimously.
- 2) It was decided to re-constitute the Criteria wise committees for AQAR of the college so that the new staff members could also participate in the AQAR preparation. The re-constituted Committees were notified.
- 3) The Draft of the Policy for Financial Assistance to Teachers for attending Seminars/Conferences was placed before the IQAC. It was approved and adopted by the IQAC after incorporating the suggestions of that came from the Members.
- 4) CAS proposal of Dr. Vini Dhomne was verified and considered by the members and the same was recommended for the further process.
- 5) Shri Rambilas Sarda suggested the holding of the Yoga and Meditation Camp in April 2019. He also assured of all possible help from the Alumni Association and the Patanjali Yog Samiti for the same.
- 6) Shri Gaurav Khedikar suggested that the College should organise a Summer Coaching Camp for school children to groom the young talent. He said that most coaching camps charge a lot and children from financially disadvantaged sections of



the society are not able to pay the charges. Principal Dr. Vikas Dhomne and the other members assured Gaurav that the College would start the Summer Coaching Camp this year.

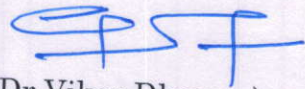
- 6) The meeting concluded with the vote-of-thanks to the chair.



(Dr. Karthik Panicker)  
IQAC Co-ordinator

**Co-ordinator, IQAC**

J.M. Patel College, Bhandara-441904



(Dr. Vikas Dhomne)  
Principal & Chairperson, IQAC  
J.M. Patel College, Bhandara

**CHAIRPERSON**  
IQAC

J.M. Patel College, Bhandara-441904



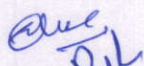

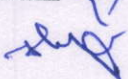

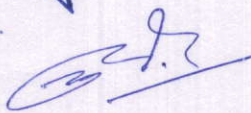

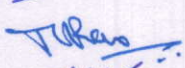
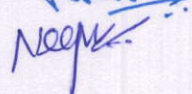


**J.M.PATEL ARTS, COMMERCE & SCIENCE COLLEGE**  
**BHANDARA-441 904**

**INTERNAL QUALITY ASSURANCE CELL ( IQAC)**

Minutes of the Meeting held on Thursday, 28<sup>th</sup> March 2019 at 11 a.m. in the IQAC Office

**Members Present :**

Dr. S. R. Sharma   
Dr. Pradeep Meshram   
Dr. S. W. Dafare   
Dr. Anand Muley   
Dr. Umesh Bansod   
Dr. AparnaYadav   
Dr. Padmavathi Rao   
Dr. Veena Mahajan 

**The following points were discussed in the meeting :**

- 1) The minutes of the previous meeting were read and confirmed unanimously.
- 2) 3 Student Research Projects to be mentored by Dr. Veena Mahajan, Dr. Aparna Yadav and Dr. Padmavathi Rao were considered and approved. A financial assistance to the tune of Rs 3000/- each was sanctioned for the Projects. Two projects were based on Miskin Tank (Bhandara) and one project was about Khamtalao. They were allowed to use the Lab Facilities in the College. It was decided to re-constitute the Criteria wise committees for AQAR of the college so that the new staff members could also participate in the AQAR preparation. The re-constituted Committees were notified.
- 3) It was decided that the IQAC of the College would conduct the Academic and Administrative Audit of the College in April. The proforma for the same was finalised.
- 4) It was resolved to organise a Two Days workshop on Intellectual Property Rights and Innovation and Incubation at the earliest. Dr. Karthik Panicker was given the responsibility for contacting good Resource Persons and finalising the dates of the Workshop.
- 5) Shri Gaurav Khedikar suggested that the College should organise a Summer Coaching Camp for school children to groom the young talent. He said that most



coaching camps charge a lot and children from financially disadvantaged sections of the society are not able to pay the charges. Principal Dr. Vikas Dhomne and the other members assured Gaurav that the College would start the Summer Coaching Camp this year.

6) Any other matter with the permission of the Chair

On the suggestion of Dr. Umesh Bansod, it was unanimously decided to allow students from other institutions and those who are preparing for competitive exams to use the College Library and Reading Room facility during Summer 2019 on a pilot basis. The Librarian of the College would co-ordinate with Dr. Karthik Panicker and work out the modalities. It was decided to give wide publicity to this project in the local newspapers so that the people of the nearby villages may also be benefitted by it. If the initiative gets good response, then it could be continued in the future.

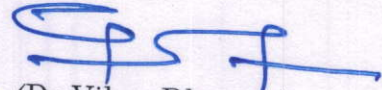
7) The meeting concluded with the vote-of-thanks to the chair.



(Dr. Karthik Panicker)  
IQAC Co-ordinator

**Co-ordinator, IQAC**

J.M. Patel College, Bhandara-441904



(Dr. Vikas Dhomne)

Principal & Chairperson, IQAC

J.M. Patel College, Bhandara

**CHAIRPERSON**

**IQAC**

J.M. Patel College, Bhandara-441904







**J.M.PATEL ARTS, COMMERCE & SCIENCE COLLEGE**  
**BHANDARA-441 904**


**INTERNAL QUALITY ASSURANCE CELL ( IQAC )**


Minutes of the Meeting held on Saturday, 27<sup>th</sup> April 2019 at 11 a.m. in the IQAC Office

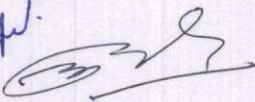
**Members Present :**


Dr. S. R. Sharma 

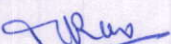
Dr. Pradeep Meshram 

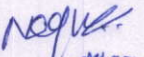
Dr. S. W. Dafare 

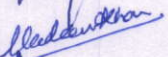
Dr. Anand Muley 


Dr. Umesh Bansod 

Dr. Aparna Yadav 

Dr. Padmavathi Rao 

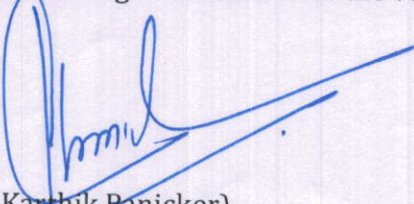
Dr. Veena Mahajan 

Shri Nadeem Khan 

Shri Arun Tighare 

**The following points were discussed in the meeting :**

- 1) The minutes of the previous meeting were read and confirmed unanimously.
- 2) The Academic and Administrative Audit of the College was placed before the IQAC for consideration.
- 3) Dr. Karthik Panicker apprised the IQAC about the modalities that have been worked out for the extension of the Library and Reading Room facilities to outside students preparing for the different competitive exams.
- 4) The IQAC also took stock of the different activities organized in the College. Some items for the Action Plan for the next academic session were taken up for discussion.
- 5) The Meeting concluded with the vote-of-thanks to the Chair.

  
(Dr. Karthik Panicker)  
IQAC Co-ordinator

**Co-ordinator, IQAC**

J.M. Patel College, Bhandara-441904

  
(Dr. Vikas Dhomne)  
Principal & Chairperson, IQAC  
J. M. Patel College, Bhandara  
**CHAIRPERSON**  
IQAC

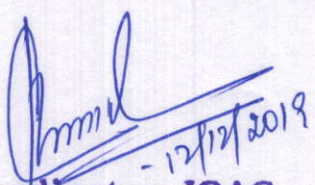
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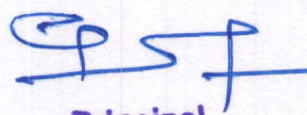




**J.M.PATEL ARTS, COMMERCE & SCIENCE COLLEGE, BHANDARA**  
**ACTION TAKEN REPORT (2018-19)**

| Sr. No. | Recommendation   | Compliances   |
|---------|--|---|
| 1       | The college should enter into MoU with organisations /NGOs for collaboration on different issues                                     | The college has signed MoUs with two originations - namely Men Against Violence and Abuse (MAVA), Mumbai and <i>Ek Swapna Ek Asha</i> (NGO) Bhandara, and organised programmes in association with them   |
| 2       | Adopting Procedure and Policy for Utilization and maintenance of Physical and Academic facilities in the college                     | The procedures and policy for utilization and maintenance of Physical and Academic facilities in the college prepared by the IQAC were adopted and implemented  |
| 3       | Solar Power generation capacity to be increased  | A total of 15.6 kwp rooftop solar power generation capacity was added to the existing facility  |
| 4       | Parent-Teacher Association being formed in the college   | Parent-Teacher Association was constituted and it's first was held on 23 April 2019.  |
| 5       | Students Research Projects funded by the college to be started   | 3 student research projects funded by the college were approved and completed:<br>1) Impact of Eutrophication Status in Miskin Water Tank Ecosystem of Bhandara City.<br>2) An Assessment of Plankton Diversity and Abundance in Miskin Lake with Reference to Pollution of Bhandara City<br>3) Study of Physiochemical Parameters of Khamb Talao, Bhandara In relation to Eutrophication Status. |
| 6       | Policy for Grant of Financial Assistance to Teachers for attending Conferences/Seminars was to be prepared and submitted by the IQAC | The Policy for grant of financial assistance to teachers was prepared by the IQAC and adopted by College Administration.  |
| 7       | Academic and Administrative Audit to be formalized   | The Academic and Administrative Audit was carried on by the IQAC  |
| 8       | Recommended the formation of the Innovation and Incubation Cell  | Innovation and Incubation Cell was constituted on 27 <sup>th</sup> February 2019  |
| 9       | Library and Reading Room facilities be opened up in Summer for outside students preparing for Competitive Exams                      | Library and Reading Room facilities were opened up in Summer for outside students preparing for Competitive Exams   |

  
**Co-ordinator, IQAC**  
J M Patel College, Bhandara-441904

  
**Principal**  
**J.M.Patel College**  
**Bhandara**