

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## MEETING NOTICE

17.06.2019

A meeting of the IQAC will be held on Wednesday, 26 June 2019 at 10.00 a.m. in the IQAC Office to discuss the following Agenda :

#### Agenda

- 1. Confirmation of the Minutes of the last meeting.
- 2. Academic Calendar for the session 2019-20
- 3. CAS Proposal of Dr. Bhimrao Pawar
- 4. IQAC Initiatives for 2019-20
- 5. Any other matter with the permission of the Chair

(Dr. Karthik Panicker) IQAC Co-ordinator

Co-ordinator, IQAC

J M Patel College Bhandara-441904

(Dr.Vikas Dhomne)
Principal & Chairperson, IQAC
J.M.Patel College, Bhandara

CHAIRPERSON

IOAC

J.M.Patel Cc'

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Cc: Shri Mukesh Patel, Hon'ble Vice-President, GES

Dr. S. R. Sharma

Dr. Pradeep Meshram

Dr. S. W. Dafare A

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Dr. Anand Muley

Dr. AparnaYadav

Dr. Padmavathi Rao

Dr.Veena Mahajan Shri Rambilas Sarda

Shri Mahendra Nimbarte

Shri Nadeem Khan

Shri Arun Tighare

Students Representative Vacant



#### INTERNAL QUALITY ASSURANCE CELL (IQAC)

## Minutes of the Meeting held on Wednesday, 26 June 2019

#### Members Present:

Dr. S. R. Sharma

Dr. Pradeep Meshram

Dr. S. W. Dafare

Dr. Umesh Bansod

Dr. Anand Muley

Dr. AparnaYadav

Dr. Padmavathi Rao

Dr. Veena Mahajan

Shri Mahendra Nimbarte

Shri Arun Tighare

## The following points were discussed in the meeting:

- 1) The minutes of the previous meeting were read and confirmed unanimously.
- 2) The Academic Calendar for the session 2019-20 was discussed and the same was prepared.
- 3) The CAS Proposal of Dr. Bhimrao Pawar, Director of Physical Education was considered and approved.
- 4) The following Quality Initiatives for the Academic Session 2019-20 were discussed to be implemented:
  - i. Installation of Fire-fighting System in all the buildings of the College.
  - ii. Proposals for the different Add-on Short-term Certificate/Diploma Courses to be started/conducted in the Session were discussed. It was decided that the IQAC Members to co-ordinate with the HoDs and help them in preparing and submitting the proposals to the Department of Lifelong Learning and Extension, RTMNU, for grant of permission.
  - iii. It was resolved to organize a training programme for the Office and Library Staff on the new Cloud Based Centralized Campus Management System purchased by the College. The IQAC authorised Dr. S. W. Dafare to coordinate with MasterSoft, Nagpur, and workout the convenient date(s) for the same.

- iv. It was resolved to participate actively in the different Government initiatives and working closely with Govt/Non-Govt Organizations on Community awareness programmes.
- v. Dr. Aparna Yadav suggested the organization of a workshop on Innovation and Incubation. She also suggested the organization of a workshop on Intellectual Property Rights.
- vi. It was also decided to start Coaching Classes for NET/SLET and JAM so that the students of the College may do well in these Exams.
- vii. The IQAC decided to strengthen the Student Research Projects supported by the College and encourage more students to apply for the NAVIN. The IQAC authorized Dr. Karthik Panicker to consider and scrutinize the proposals in emergent situations on behalf of the IQAC (and after telephonically discussing it with the members) and forward it.
- viii. The Members suggested that the College should explore the possibility of having a Green Gymnasium.
- 5) Dr. Karthik Panicker and Dr. Umesh Bansod were entrusted with the task of looking into the revision of the Handbook of Code of Conduct and Ethics and submit it in the next meeting.
- 6) The IQAC thanked Shri Gaurav Khedikar (Student Representative) for his cooperation to the IQAC

7) The meeting concluded with vote-of-thanks to the chair.

(Dr. Karthik Panicker) IQAC Co-ordinator

Co-ordinator, IQAC

J M Patel College Bhandara-441904

(Dr.Vikas Dhomne)
Principal & Chairperson, IQAC
J.M.Patel College, Bhandara

CHAIRPERSON IQAC



# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## MEETING NOTICE

16.08.2019

A meeting of the IQAC will be held on Friday, 23<sup>rd</sup> August 2019 at 12.30 p.m. in the IQAC Office to discuss the following Agenda:

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#### Agenda

- 1. Confirmation of the Minutes of the last meeting.
- 2. Compiling information for the AQAR
- 3. Revised Handbook of Code of Conduct and Ethics
- 4. CAS proposals of Faculty Members
- 5. Any other matter with the permission of the Chair

(Dr. Karthik Panicker) IQAC Co-ordinator

Co-ordinator, IQAC

J M Patel College, Bhandara-441904

(Dr. Vikas Dhomne)

Principal & Chairperson, IQAC

J. M. Patel College, Bhandara

CHAIRPERSON

IQAC

J.M.Patel College, Bhandara-441904

Cc: Shri Mukesh Patel, Hon'ble Vice-President, GES

Dr. S. R. Sharma

Dr. Pradeep Meshram

Dr. S. W. Dafare

Dr. Umesh Bansod

Dr. Anand Muley

Dr. AparnaYadav

Dr. Padmavathi Rao

Dr. Veena Mahajan

Shri Rambilas Sarda

Shri Mahendra Nimbarte

Shri Nadeem Khan

Shri Arun Tighare

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting held on Friday, 23 August 2019

#### Members Present:

Dr. Pradeep Meshram

Dr. S. W. Dafare

Dr. AparnaYadav

Dr. Padmavathi Rao

Dr. Veena Mahajan

Shri Rambilas Sarda

Shri Mahendra Nimbarte

Shri Arun Tighare

#### The following points were discussed in the meeting:

- 1) The minutes of the previous meeting were read and confirmed unanimously.
- 2) All Criteria in-charges were informed to start working on the AQAR
- 3) The Revised Handbook of Code of Conduct and Ethics was considered and adopted.
- 4) The CAS proposal of Dr. Romi Bisht was considered and approved.
- 5) Dr. Karthik Panicker suggested that Dr. Romi Bisht be included in the IQAC which was supported by all the Members.
- 6) The IQAC requested the Chair to consider the name of Gaurav Jagdish Khedikar for nomination as the Students Representative. He had worked with the IQAC last year also.

7) The meeting concluded with vote-of-thanks to the chair.

(Dr. Karthik Panicker) IQAC Co-ordinator

Co-ordinator, IQAC

J M Patel College Bhandara-441904

(Dr.Vikas Dhomne)
Principal & Chairperson, IQAC

J.M.Patel College, Bhandara



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### MEETING NOTICE

07.09.2019

A meeting of the IQAC will be held on Monday, 16th September 2019 at 12.30 p.m. in the IQAC Office to discuss the following Agenda :

#### Agenda

- 1. Confirmation of the Minutes of the last meeting.
- 2. Faculty Development Programme(s)
- 3. CAS proposals of Faculty Members
- 4. Any other matter with the permission of the Chair

(Dr. Karthik Panicker) IQAC Co-ordinator

Co-ordinator, IQAC

J M Patel College Bhandara-441904

(Dr.Vikas Dhomne)

Principal & Chairperson, IQAC J.M.Patel College, Bhandara

CHAIRPERSON

Cc: Shri Mukesh Patel, Hon'ble Vice-President, Chepatel College, Bhandara-441904

Dr. S. R. Sharma

Dr. Pradeep Meshram

Dr. S. W. Dafare

Dr. Anand Muley

Dr. Umesh Bansod

Dr. AparnaYadav

Dr. Padmavathi Rao Ray

Dr.Veena Mahajan

Dr. Romi Bisht

Shri Rambilas Sarda

Shri Mahendra Nimbarte Sings

Shri Nadeem Khan

Shri Arun Tighare

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting held on Monday, 16 September 2019

#### **Members Present:**

Dr. Pradeep Meshram

Dr. S. W. Dafare

Dr. Umesh Bansod

Dr. AparnaYadav

Dr. Padmavathi Rac

Dr. Veena Mahajan

Shri Arun Tighare

Shri Nadeem Khan

Gaurav Khedikar

## The following points were discussed in the meeting:

- 1) The minutes of the previous meeting were read and confirmed unanimously.
- 2) Dr. Karthik Panicker informed the Members that he was in talks with some Resource Persons for the Faculty Development Programme on LMS and MOOCS. Dr. Umesh Bansod suggested the name of Dr. Bisla from Ambedkar University, New Delhi, as one of the Resource Persons. It was decided to have the FDP in the Post-Diwali Session.
- 3) The CAS Proposal of Dr. G.B. Tiwari and Dr. Anand Muley were considered and approved.

4) The meeting/concluded with vote-of-thanks to the chair.

(Dr. Karthik Panicker) IQAC Co-ordinator

Co-ordinator, IQAC

J M Patel College Bhandara-441904

(Dr. Vikas Dhomne)

Principal & Chairperson, IQAC

J.M.Patel College, Bhandara CHAIRPERSON

IQAC



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

## MEETING NOTICE

29.11.2019

A meeting of the IQAC will be held on Tuesday, 3<sup>rd</sup> December 2019 at 9.30 a.m. in the IQAC Office to discuss the following Agenda:

#### Agenda

- 1. Confirmation of the Minutes of the last meeting.
- 2. Expediting the AQAR work
- 3. Quality Initiatives in the post-Diwali Session
- 4. Any other matter with the permission of the Chair

(Dr. Karthik Panicker) IQAC Co-ordinator

Co-ordinator, IQAC

J M Patel College Bhandara-441904

(Dr.Vikas Dhomne)

Principal & Chairperson, IQAC J.M.Patel College, Bhandara

CHAIRPERSON

IQAC

J.M.Patel College, Bhandara-441904

Cc: Shri Mukesh Patel, Hon'ble Vice-President, GES

CIUTANI.

Dr. S. R. Sharma

Dr. Pradeep Meshram

Dr. S. W. Dafare

Dr. Umesh Bansod

Dr. Anand Muley

Dr. AparnaYadav

Dr. Padmavathi Rao

Dr. Veena Mahajan

Dr. Romi Bisht

Shri Rambilas Sarda

Shri Mahendra Nimbarte &

Shri Nadeem Khan

Shri Arun Tighare

Gaurav Khedikar

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting held on Tuesday, 3rd December 2019

#### Members Present:

Dr. S. R. Sharma

Dr. Pradeep Meshram

Dr. S. W. Dafare

Dr. Anand Muley 9

Dr. Umesh Bansod

Dr. AparnaYadav

Dr. Padmavathi Rao

Dr. Veena Mahajan

Shri Rambilas Sarda

Romi Bisht

Gaurav Khedikar

The following points were discussed in the meeting:

- 1) The minutes of the previous meeting were read and confirmed unanimously.
- 2) Dr. Karthik Panicker asked the members to expedite the AQAR work
- 3) Dr. Karthik Panicker informed the Members that, as suggested by Shri Rambilas Sarda, a Faculty Enrichment Programme on 'Preventing and Managing Diabetes' has been scheduled on Friday, 17th January 2020. Noted Consultant Diabetologist & Endocrinologist, Nagpur, Dr. Himanshu Patil will be the Resource Person for the FEP. He has assured to bring a Dietician with him. Shri Rambilas Sarda confirmed that the LIONS CLUB Family of Bhandara will be collaborating in this endeavour.
- 4) Dr. Padmavathi Rao suggested some revisions/additions in the Procedures And Policies For Utilisation And Maintenance of Physical And Academic Facilities. The suggestions were accepted and it was decided finalise it in the next meeting.

5) The meeting concluded with vote-of-thanks to the chair

(Dr. Karthik Panicker) IQAC Co-ordinator

Co-ordinator, IQAC

J M Patel College Bhandara-441904

(Dr. Vikas Dhomne)

Principal & Chairperson, IQAC

J.M.Patel College, Bhandara

CHAIRPERSON



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

#### MEETING NOTICE

29.02.2020

A meeting of the IQAC will be held on Wednesday, 11 March 2020 at 12.30 p.m. in the IQAC Office to discuss the following Agenda:

#### Agenda

- 1. Confirmation of the Minutes of the last meeting.
- 2. Review of the different IQAC initiatives.
- 3. Academic and Administrative Audit for the Session
- 4. Exploring possibilities of FDP on IPR
- 5. Awareness Campaign about Corona Virus.
- 6. Approval of the Revised Procedures & Policies For Utilisation And Maintenance of Physical And Academic Facilities
- 7. Any other matter with the permission of the Chair

(Dr. Karthik Panicker) IQAC Co-ordinator

Co-ordinator, IQAC

J M Patel College, Bhandara-441904

(Dr. Vikas Dhomne)

Principal & Chairperson, IQAC J.M.Patel College, Bhandara

CHAIRPERSON

IQAC

Cc: Shri Mukesh Patel, Hon'ble Vice-President, GEM. Patel College, Bhandara-441904

Dr. S. R. Sharma

Dr. Pradeep Meshram

Dr. S. W. Dafare

Dr. Anand Muley & Dr. Umesh Bansod

Dr. AnamaVaday

Dr. AparnaYadav

Dr. Padmavathi Rao

Dr. Romi Bisht

Shri Rambilas Sarda

Shri Mahendra Nimbarte 3

Shri Nadeem Khan

Shri Arun Tighare

Shri Gaurav Khedikar

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting held Wednesday, 11 March 2020 at 12.30 p.m.

#### Members Present

Dr. Pradeep Meshram

Dr. S. W. Dafare

Dr. Anand Muley

Dr. Umesh Bansod

Dr. AparnaYadav

Dr. Padmavathi Rao Ales

Dr. Veena Mahajan

Dr. Romi Bisht

Shri Rambilas Sarda

Shri Nadeem Khan

Shri Arun Tighare

The following points were discussed in the meeting:

- 1) The minutes of the previous meeting were read and confirmed unanimously.
- 2) The different IQAC initiatives were reviewed.
- 3) The Members suggested that an FDP on IPR be conducted for the benefit of the Teachers before the Session ends
- 4) In view of the threat of the Corona Virus, the IQAC decided to launch an awareness campaign to sensitize the Staff and Students about the do's and don'ts's. The campaign would involve the IQAC, NSS and NCC
- 5) The Revised Procedures & Policies For Utilisation And Maintenance of Physical And Academic Facilities was considered and approved.

8) The meeting concluded with vote-of-thanks to the chair.

(Dr. Karthik Panicker)

IQAC Co-ordinator

Co-ordinator, IQAC

M Potel College Bhandara-441904

(Dr. Vikas Dhomne)
Principal & Chairperson, IQAC
J.M.Patel College, Bhandara

CHAIRPERSON

IQAC

# J. M. PATEL ARTS, COMMERCE & SCIENCE COLLEGE, BHANDARA ACTION TAKEN REPORT (2019-20)

# Following are some of the Recommendations and compliances:

Sr. No	- recommendations	Compliances
1.	New Add-on Courses to be started	5 new Add-on Certificate/Diploma Courses introduced under permission from Department of Life-long Learning and Extension
2.	NET/SLET Coaching be started	Coaching Classes for NET/SLET were started
3.	Fire-fighting System be installed	Fire fighting Systems with fire hydrants and extinguishers installed in the Main Building, Ambedkar Bhavan Science Building and MBA Building
4.	Coaching Classes for Joint Admission Test (JAM) for Master of Science and other post-graduate science programs at Indian Institutes of Technology, Indian Institute of Science and National Institutes of Technology	Coaching Classes for JAM Started
5,	Additional Books for Competitive Exams be purchased.	Additional Books for Competitive Exams were purchased.
6.	Workshop of Innovation and Incubation be conducted	Workshop on Innovation and Incubation and Entrepreneurship Development Conducted
7.	Faculty Development Programme on LMS and MOOCS be organised	Two Days Faculty Development Programme on LMS, MOOCS and Developing E-Content organised.
8.	Seminar/Workshop on IPR be conducted	National Workshop on IPR and Social Entrepreneurship organised in collaboration with 3 Colleges of Nagpur and Office of the Joint Director, Higher Education, Nagpur Region, Nagpur.

Co-ordinator, IQAC JM Patel College Bhandara-44190r

Principal J.M.Patel College Bhandara